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Part 3

Government of Nepal
Ministry of Agricultural Development

Notice

The Seeds Rules, 2069 B.S. (2013 A.D.)

Government of Nepal has framed following Rules by exercising the power conferred by Section 24 of the Seeds Act 2045 B.S. (1988 A.D.)

Chapter-1

Preliminary

1. Short Title and Commencement:

- (1) These Rules shall be called "the Seeds Rules, 2069 B.S. (2013 A.D.)".
- (2) These Rules shall come into force immediately.

2. Definitions: Unless the subject or context otherwise requires, in these Rules:

- (a) "Act" means the Seeds Act, 2045 B.S. (1988 A.D.).
- (b) "Committee" means the committee constituted pursuant to Section 3 of the Seeds Act 2045.
- (c) "Sub Committee" means a sub-committee constituted pursuant to Rule 3.
- (d) "Office" means the District Agriculture Development Office.
- (e) "Centre" means the Seed Quality Control Centre.
- (f) "Crop Inspector" means a person appointed under Section 16 of the

Act.

(g) "Seed Analyst" means a person appointed under Section 16 of the Act.

(h) "Seed Sampler" means a person appointed under Section 16 of the Act.

Chapter -2

Power, Function and Duties of Sub-Committee

3. Constitution of Sub-Committees: (1) The Board may constitute different sub-committees as required pursuant to Section 6 of the Act.

(a) Variety Approval, Release and Registration Sub-Committee

(b) Plan Formulation and Monitoring Sub-Committee

(c) Quality-Standards Determination and Management Sub-Committee

(2) As per its necessity, the Board may form/constitute other sub-committees in addition to the sub-committees as mentioned in Sub-Rule (1), to regulate/manage its activities. The power, functions and duties of sub-committees so formed shall be as prescribed by the Board.

4. Variety Approval, Release and Registration Sub-Committee: Following members shall remain in the Variety Approval, Release and Registration Sub-Committee to be formed by the Board for the purpose of variety approval, release and registration of seeds pursuant to Clause (a) of Sub-Rule 1 of the Rule 3.

(a) Director General, Department of Agriculture - **Chairman**

(b) Director, (Crops and Horticulture), Nepal Agricultural Research Council - **Member**

(c) Chief, Related Crop Research Programme, Nepal Agricultural Research Council - **Member**

(d) Program Director, Directorate of related subject matter, Department of Agriculture/Livestock Services - **Member**

(e) Chief Soil Science Division, Nepal Agricultural Research Council

- **Member**
- (f) Chief, Seed Science and Technology Division, Nepal Agricultural Research Council - **Member**
- (g) A person among the entrepreneurs representing the Seed Entrepreneurs' Association - **Member**
- (h) A representative nominated by the Board from among the Non-Governmental Organizations engaged in seed business - **Member**
- (i) Chief, Centre - **Member Secretary**

5. Functions, Duties and Powers of Variety Approval, Release and

Registration Sub-Committee: The functions, duties and powers of the Variety Approval, Release and Registration Sub-Committee shall be as follows:

- (a) To prepare necessary prerequisites for the approval, release and registration of the developed varieties and get them approved by the Board.
- (b) To make recommendations to the Board for the release and registration of seeds that have not been released.
- (c) To identify the seeds of the released varieties and submit along with necessary details, to the Board for registration thereof.
- (d) To make arrangements for the multiplication (reproduction) of the certified and released seeds
- (e) To make recommendations to the Board for making record of native and local variety crop seeds that have been produced within Nepal and variety of seeds to be imported from abroad.
- (f) To recommend private sector to the Board for the approval, release and registration of seeds.
- (g) To make recommendations to the Board for the deletion of varieties from the registration, if it is deemed necessary to remove any seeds of the released varieties from the registry.
- (h) To make arrangements for the promotion and protection of seeds of the released varieties

- (i) To carry out other functions relating to variety approval, release and registration.

6. Plan Formulation and Monitoring Sub-Committee: - The Plan Formulation and Monitoring Sub-Committee to be constituted by the Board pursuant to Clause (b) of Sub-Rule 1 of the Rule 3 for the purpose of plan formulation and monitoring the production, sale and distribution, and supply of seeds, shall consist of following members:-

- (a) Joint Secretary, Planning Division- Ministry of Agricultural Development - **Chairman**
- (b) Deputy Director General, Planning -Department of Agriculture - **Member**
- (c) Director (Crops and Horticulture), Nepal Agricultural Research Council - **Member**
- (d) Programme Director, Crop Development Directorate, Department of Agriculture - **Member**
- (e) Chief, Related Crop Research Programme, Nepal Agricultural Research Council - **Member**
- (f) Managing Director, National Seed Company Limited - **Member**
- (g) Chief, Seed Science and Technology Division, Nepal Agricultural Research Council. - **Member**
- (h) A person representing the Seed Entrepreneurs' Association - **Member**
- (i) Chief, Centre - **Member Secretary**

7. Functions, Duties and Powers of Plan Formulation and Monitoring Sub-Committee: The functions duties and powers of the Plan Formulation and Monitoring Sub-Committee shall be as follows:-

- (a) To formulate programs required to arrange the supply of seed as per the national requirement and submit them to the Board for approval.
- (b) To arrange foundation seeds and certified seeds.
- (c) To render assistance to the Board to maintain coordination between

the private and government sectors in the acts of production, sale and distribution of seeds.

- (d) To determine the price of seeds as per the approved policy.
- (e) To monitor the production and consumption of the seeds in accordance with the approved programs
- (f) To conduct other activities relating to the production, sale and distribution of seeds.

8. Constitution of Quality-Standards Determination and Management Sub-

Committee: (1) The Quality-Standards Determination and Management Sub-Committee to be constituted by the Board pursuant to Clause (c) of Sub-Rule 1 of the Rule 3 for the purpose of conducting the functions relating to quality standards determination, approval and certification of seeds, shall consist of the following members:-

- (a) Executive Director, Nepal Agricultural Research Council - **Chairman**
- (b) Director (Crops and Horticulture) Nepal Agricultural Research Council - **Member**
- (c) Program Director, related directorate, Department of Agriculture/ Livestock Services - **Member**
- (d) Chief, Seed Science and Technology Division, Nepal Agricultural Research Council - **Member**
- (e) Chief, Plant Pathology Division, Nepal Agricultural Research Council - **Member**
- (f) Managing Director, National Seed Company Limited - **Member**
- (g) Representative, Seed Entrepreneurs' Association of Nepal - **Member**
- (h) Chief, Related Crops Research Program, Nepal Agricultural Research Council - **Member**
- (i) Chief, Centre - **Member Secretary**

9. Functions, Duties and Powers of Quality-Standards Determination and

Management Sub-Committee: The functions, duties and powers of the Quality-Standards Determination and Management Sub-Committee shall be as follows.

- (a) To submit any seed before the Board for the determination of the quality-standards prior to the sale and distribution of such seeds.
- (b) To make recommendations to the Board for the approval of the quality-standards of seeds.
- (c) To submit before the Board the quality standards for the certification of seeds of the approved and released variety for the approval by determining the minimum criteria.
- (d) To publish the minimum criteria of quality-standards of seeds.
- (e) To carry out other functions relating to the determination of quality standards, approval and certification of seeds.

10. Procedures relating to Meeting of Sub-Committee:

- (1) The meeting of the sub-committee shall be held on date, time and place as fixed by the chairman of the sub-committee.
- (2) If fifty percent members of the total number of members are present at a meeting of the sub-committee, the quorum for the meeting shall be deemed to be met.
- (3) The meeting of the sub-committee shall be chaired by the chairman of the sub-committee, and in the event of his/her absence, it shall be chaired by a member selected by the members present at the meeting from amongst themselves.
- (4) The opinion of the majority shall prevail at the meetings of the sub-committee and the chairman shall exercise the casting vote in the event of ties.
- (5) Any sub-committee may, if it is necessary, invite any Officer of the Government of Nepal or any other expert to participate in its meeting as an observer.
- (6) The decisions of the sub-committee shall be authenticated by the member secretary.
- (7) Other procedures relating to the meetings of the sub-committee shall be taken

place as decided by the sub-committee itself.

Chapter -3

Provisions relating to Approval, Release and Registration of Seeds

11. Approval, Release and Registration of Seeds:

- (1) The breeder shall have to get approval, release and registration of seeds of the new varieties.
- (2) Any breeder who desires to get approval, release and registration of seeds of the new varieties shall have to submit an application accompanied by a sample of such seeds to the Variety Approval, Release and Registration Sub-Committee, in the format referred to clause (a) or (b) of Schedule-1.
- (3) After the submission of an application pursuant to Sub-Rule 2, the Variety Approval Release and Registration Sub-Committee shall follow following procedures and make recommendations for the approval release and registration of the seeds of new varieties.
 - (a) To examine whether there exists distinctness, uniformity and stability of the seeds as determined by the Board and also to test the seeds when necessary and bring out the matter for the information of general public.
 - (b) To forward to the concerned body after examining as per the necessity pursuant to Clause (a).

12. Application to be filed for the Registration of Seeds.

- (1) For the purpose of variety registration of imported seeds, the importer shall have to furnish an application in a format as set forth in clause (c) of Schedule 1, to the Variety Approval, Release and Registration Sub-Committee.
- (2) In order to maintain the seeds of local varieties that have been in usage traditionally in the national archive and register them, an application shall have to be submitted in a format as set forth in clause (d) of the Schedule 1 to

the Variety Approval, Release and Registration Sub-Committee.

- (3) Upon making necessary inquiry on the application being filed pursuant to Sub-Rule 1 and 2, the Variety Approval, Release and Registration Sub-Committee shall make recommendation to the Board for variety registration and notification.
- (4) Notwithstanding anything contained elsewhere in these Rules, in case of seeds of genetically modified plants and living modified plants are only registered on the basis of reports or details having bio- safety analysis.
- (5) Notwithstanding anything contained elsewhere in these Rules, the registration of variety shall not be made in case of seed which have used Terminator Technology.

13. Records of Seeds:

- (1) After the seeds of new varieties have been approved, released and registered the Variety Approval, Release and Registration Sub-Committee shall maintain records thereof in the format referred to in Schedule-2.
- (2) After the seeds of new varieties have been approved, released and registered, the Variety Approval, Release and Registration Sub-Committee shall give a certificate to the concerned breeder in the format referred to in Schedule-3 and maintain records thereof.
- (3) A notice thereof shall have to be published in the Nepal Gazette, in case the varieties of seeds once listed subsequently seem to be inappropriate or unnecessary and variety of such seeds has to be deleted from the list of the Notified Seeds.

14. Right of Ownership: (1) If any breeder desires to acquire the right of ownership of the seeds of a new variety bred or selected by him, he shall have to submit an application to the Board in the format referred to in Schedule-4.

- (2) Having taken necessary action on the application submitted pursuant to Sub-Rule (1), the Board shall also take into account the utility and importance of such seeds, grant the right of ownership thereof to the concerned breeder in the format referred to in Schedule-5.

- (3) If two or more than two breeders have bred or selected or are proved to have bred or selected the seeds of new varieties of the same kind, the right of ownership shall be granted to the one whose application and seeds have been registered first.

Chapter -4

Other Functions, Duties and Powers of the Centre and Provisions relating to Seed Quality Standards

15. Other Functions, Duties and Power of the Centre: Other functions, duties and power of the Centre shall be as follows:

- (a) For the purpose of seed certification, to conduct, cause to be conducted the seed certification and supervision through the Regional Seed Testing Laboratories.
- (b) To submit the settlement of dispute relating to quality standards of the seeds to the Quality Standard Determination and Management Sub-Committee.
- (c) To maintain the record of certification and quality standard label being affixed by regional seed testing laboratories.
- (c) To cause to affix truthful label compulsorily for the purpose of sale and distribution of seeds.
- (e) To provide orientation training to the seed entrepreneurs.
- (f) To conduct the examination for providing license to Crop Inspectors, Seed Samplers and Seed Analysts.
- (g) To maintain the records of licenses granted by the Board to Crop Inspectors, Seed Samplers and Seed Analysts.
- (h) To train Crop Inspectors, Seed Samplers and Seed Analysts
- (i) To include the private sector, by prescribing necessary conditions, for the purpose of production of foundation seeds and varietal development and

maintenance.

- (j) To regulate quality standards of imported seeds along with native and local variety seeds that have not been approved, released and notified for export, sale and distribution.
- (k) To submit report to the Board by monitoring the performance of licensed Crop Inspector, Seed Sampler and Seed Analysts.
- (l) To submit report to the Board by supervising and monitoring the seed testing laboratories.
- (m) To maintain records of ownership rights granted to the breeders.
- (n) To maintain records of information provided by Seed Samplers and Crop Inspectors.
- (o) To obtain fees in lieu of services rendered on seeds.
- (p) To certify and cause to certify quality standards of notified varieties that have been approved, released and registered by the Board.
- (q) To cause the Crop Inspectors to conduct inspection of crops for the purpose of certification of seeds as per the necessity.
- (r) To implement and cause to implement the decisions made by the Board.

16. Seed Quality Control and Certification:

- (1) The Centre may adopt or cause to adopt the truthful label or seed certification system in relation to quality control of seeds.
- (2) The standard of seeds as per the Truthful Label system pursuant to Sub-Rule (1) shall be as follows:-
 - (a) Breeders Seed
 - (b) Source Seed
 - (c) Labeled Seed
 - (d) Improved Seed
- (3) Standard of seeds as per the seed certification system pursuant to Sub-Rule (1) shall be as follows:
 - (a) Breeders Seed
 - (b) Foundation Seed
 - (c) Certified Seed

- (d) Improved Seed
- (4) The duration/tenure of the quality controlled seeds shall be as follows:
 - (a) If stored with safety up to six months from the date of quality standard of seeds being tested.
 - (b) In order to extend the quality standard of seeds for up to six months, if it seems appropriate by the testing of seeds.

Chapter -5

Provisions relating to Seed Notification

17. Seeds are to be Notified: Except for the purpose of agricultural research, seeds shall have to be notified prior to sale and distribution of imported seeds or prior to export, sale and distribution of seeds that have been produced within Nepal but have not been notified.

18. Import or Export of Notified Seeds:

- (1) If anyone desires to import and export notified seeds under these Rules, one shall have to furnish an application to the Centre by paying fees of five hundred rupees in a format pursuant to Schedule - 6.
- (2) The Centre shall grant permit in a format pursuant to Schedule -7 after making an inquiry as to whether the desired seed is importable or exportable in response to the application received pursuant to Sub-Rule (1).
- (3) Details as per Schedule-8 shall be made available to the Board while importing or exporting the notified seeds.
- (4) Notwithstanding anything contained elsewhere in these Rules, an approval of the Board shall be sought when such seeds are imported during natural calamities in Nepal or when the imported seeds produce negative effects on the health of human beings, animals, birds or plants or

affect the culture, religion and the environment.

19. License for the Sale and Distribution of Notified Seeds:

- (1) If a person or an organization desires to conduct transactions related to the sale and distribution of notified seeds, one has to furnish application including fees of four hundred rupees in a format pursuant to Schedule -9, to the concerned Office.
- (2) The concerned Office on receiving the application as per Sub-Rule (1) shall have to forward information thereof to the Centre by granting license in a format referred in Schedule -10.
- (3) Notwithstanding anything contained elsewhere in these Rules the seed entrepreneurs registered prior to the commencement of these Rules shall be deemed to have been registered under these Rules.

20. Renewal of License:

- (1) The license granted pursuant to Sub-Rule (2) of the Rule 19 shall be in force/ valid up to two years.
- (2) The license shall have to be renewed from the concerned Office by paying fees of two hundred rupees within 3 month's duration from the date of expiry of the license pursuant to Sub-Rule (1).
- (3) If anyone applies with due reason for not being able to renew license after the elapse of date pursuant to Sub-Rule (2), the concerned Office may renew license within additional six months by receiving extra one hundred rupees to the fees receivable as per Sub-Rule (2).
- (4) Notwithstanding anything contained elsewhere in these Rules, if anyone makes an application showing due reason of not being able to renew license, the concerned Office may get the license renewed by receiving extra fees at the rate of two hundred rupees per year in addition to the fees receivable thereto.

21. Provision relating to Tag on the Seed Container: The person or organization engaged in sale and distribution of notified seeds shall have to mention

following details on the seed container along with the particulars mentioned in Section 13 of the Act:-

- (a) Year of Production
- (b) Date of Seed Testing
- (c) Lot No.
- (d) Desirable/appropriate region for Seed
- (e) Weight of Seed
- (f) Name, Logo and Signature of Person or Organization engaged in sale and distribution of seed.

Chapter-6

License of Seed Testing Laboratory and Provision relating to Renewal

22. Provision relating to the Establishment of Laboratory and its Operation

Permit:

- (1) The procedure mentioned as follows shall be pursued in order to constitute and operate seed laboratories in private sector.
 - (a) Any person or organization desiring to establish and operate laboratory in private sector shall have to furnish petition to the Board in a format pursuant to Schedule-11.
 - (b) The petition as per the Clause (a) shall accompany with the bill amount of two thousand rupees paid to the Centre.
 - (c) While making an application pursuant to Clause (a), it should have met the criteria of machinery, apparatus, chemicals, manpower and physical infrastructure as mentioned in Schedule-11.
- (2) The Board, on meeting the criteria/procedure pursuant to Sub-Rule (1), may grant license pursuant to Schedule-12 for the operation of the laboratory.
- (3) The Board shall have to give notification as per Schedule-13 by revoking

license of such laboratory, if the licensed laboratory pursuant to Sub-Rule (2) is found not being abided the conditions mentioned in the license in the course of operation of the laboratory.

23. Renewal of License:

- (1) The duration of license granted pursuant to the Rule 22 shall last for one year.
- (2) The laboratory shall have to renew license within 35 days from the expiry of duration pursuant to Sub-Rule (1) by paying fees of one thousand rupees.
- (3) If anyone applies with due reason thereto for not being able to renew his/her license within six months after the elapse of date pursuant to Sub-Rule (2), the license may be renewed by receiving extra/further one thousand rupees to the fees receivable as per Sub-Rule (2).
- (4) If the license is not renewed pursuant to Sub-Rule (1) such license shall ipso facto be cancelled.

24. Functions, Duties and Powers of Central Seed Testing Laboratory:

The functions, duties and power of Central Seed Testing Laboratory shall be as follows:

- (a) To prepare the procedure relating to seed testing on the basis of procedures adopted by the International Seed Testing Association.
- (b) To conduct the purity, germination, moisture, health and vigor test of the sample seed by receiving the service fees as prescribed by the Government of Nepal.
- (c) To provide the result of the test as per Clause (b) on time to the concerned party in a format pursuant to Schedule -14.
- (d) To maintain updates of the analysis report of the seeds.
- (e) To send proficiency sample to the laboratories in order to maintain uniformity in the performances of the seed testing laboratories.
- (f) To store the seed safely following the guard sample test of the sample received for the testing so that the quality standard of the seed is not

affected at least up to a year.

- (g) To implement and cause to implement the resolutions, suggestions and directions received from the Board and the Centre.

25. Functions, Duties and Power of Regional Seed Testing Laboratories:

The functions, duties and power of Regional Seed Testing Laboratories shall be as follows:

- (a) To test the samples of seeds by receiving the fees as prescribed by the Government of Nepal.
- (b) To provide the result to the concerned party in a format pursuant to Schedule-14 by testing the sample as per the Clause (a).
- (c) To certify the seeds by receiving service fees as prescribed by the Government of Nepal.
- (d) To forward the information to the Centre by updating the record of certification performed as per Clause (c).
- (e) To forward the demand of certification tag to the Centre in advance.
- (f) To test the samples of seeds received from the Seed Sampler by receiving the service fees as prescribed by the Government of Nepal.
- (g) To inform the Seed Sampler through expeditious medium the test result of sample received pursuant to Clause (f).
- (h) To forward report within scheduled time frame by testing proficiency sample sent by the Central Seed Testing Laboratory.
- (i) To implement and cause to implement suggestions and directions given by the Central Seed Testing Laboratory.
- (j) To forward to the Central Seed Testing Laboratory at least ten percent of the samples out of the samples received by the laboratory for testing.
- (k) To store safely following the guard sample test by retaining the quality standard of the seed at least up to a year.
- (l) To implement and cause to implement the suggestions and directions received from the Board and the Centre.

26. Functions, Duties and Power of Other Government Seed Testing

Laboratories: The functions, duties and power of other Government Seed Testing Laboratories shall be as follows:

- (a) To test the samples of seeds by receiving the service fees as prescribed by the Government of Nepal.
- (b) To provide the result to the concerned party in a format pursuant to Schedule-14.
- (c) To forward to the Central Seed Testing Laboratory at least ten percent of the samples out of the samples received by the laboratory for testing.
- (d) To forward report within time frame by testing proficiency sample sent by the Central Seed Testing Laboratory.
- (e) To implement and cause to implement technical advices and directions given by the Central Seed Testing Laboratory.
- (f) To store the seeds safely for at least up to a year, following the guard sample test by retaining the quality standard of the seeds.
- (g) To implement and cause to implement the suggestions and directions received from the Board and the Centre.

27. Functions, Duties and Power of Seed Testing Laboratories of Private

Sector: The functions, duties and power of Seed Testing Laboratory of Private Sector shall be as follows:

- (a) To test the samples of seeds by receiving the service fees as approved by the Board.
- (b) To provide the result to the concerned party in a format pursuant to Schedule-14.
- (c) To forward to the Central Seed Testing Laboratory at least ten percent of the samples out of the samples received by the laboratory for testing.
- (d) To forward report by testing proficiency sample sent by the Central Seed Testing Laboratory.
- (e) To implement and cause to implement technical advices and

directions given by the Central Seed Testing Laboratory.

- (f) To store the seeds for at least up to a year with safety, following the guard sample test by retaining the quality standard of the seeds.
- (g) To abide by the terms and conditions of the license regarding the operation of seed testing laboratories.
- (h) To implement and cause to implement the suggestions and directions received from the Board and the Centre.

Chapter-7

Provisions Relating to Crop Inspector, Seed Sampler and Seed Analyst

28. Crop Inspector, Seed Sampler and Seed Analyst:

The qualifications of Crop Inspector, Seed Sampler and Seed Analyst shall be as follows:

- (a) Should be a Citizen of Nepal
- (b) Should have possessed/passed Bachelors Degree in Agriculture or having an experience of at least ten years in seed production by passing certificate level in Agriculture.
- (c) Should have passed the examination conducted by the Board.
- (d) If the person meeting the qualification as set forth in Clause (b) is a civil servant, the permission of the Office thereto to which he/she is serving.

29. Regarding the License:

- (1) For the purpose of conducting crop inspection, sample collection of seeds and analysis of seeds, the Board will ask to submit application by publishing a notice in national daily along with the following details/particulars:

- (1) Citizenship certificate
- (2) Qualification

- (3) Approval of the concerned Office if engaged in Government Office
 - (4) Type of examination
 - (5) Examination fees
 - (6) Other necessary details
- (2) Anyone desiring to operate business relating to crop inspection, collection of seed samples and seed analysis shall have to furnish an application for the license pursuant to Sub-Rule (1) to the Board.

30. To Conduct Examination for the License:

- (1) The Board shall carry out an examination for the license to conduct crop inspection, collection of seed samples and analysis of seeds.
- (2) The Board shall prescribe/determine procedure relating to the examination pursuant to Sub-Rule (1).
- (3) The fees of the examination pursuant to Sub-Rule (1) shall be three hundred rupees.
- (4) An application in a format as set forth in Schedule-15 shall be furnished for the license.
- (5) The Board shall grant license in a format as set forth in Schedule-16 by receiving fees of three hundred rupees for each subject.

31. Renewal of License:

- (1) The license granted pursuant to Sub-Rule (5) of the Rule 30 shall be valid for two years.
- (2) The license shall have to be renewed within three months from the expiry of duration by paying fees of one hundred rupees.
- (3) If anyone applies with due reason thereto for not being able to renew his/her license after the elapse of date pursuant to Sub-Rule (2), the license may be renewed in additional three months by receiving three hundred rupees in addition to the fees receivable as per Sub-Rule (2).
- (4) If the license is not renewed within the stipulated time pursuant to Sub-Rule (3), such license shall ipso facto be cancelled.

32. Functions, Duties and Powers of Crop Inspector:

Functions, duties and powers of Crop Inspector shall be as follows:

- (a) To prepare report by inspecting the fields of seed crops and the processes of seed collection.
- (b) To monitor the license of seed entrepreneurs and seed market.
- (c) A notice thereof shall have to be furnished to the concerned Office and to the Sampler if in the course of monitoring pursuant to Clause (b) it is found that the seed business is operated without obtaining the license or the business of selling and distributing seeds that have not been notified.
- (d) Subject to the Act and these Rules such seeds shall have to be seized by preparing an inventory in a format pursuant to Schedule-17 in the presence of representative Officer of the Office or the Sampler and two general people as referred to in Clause (c).
- (e) The seeds shall have to be seized by mentioning the details thereto if there is the situation that the general public could not be present or they decline to be present while conducting the seizure of the seed pursuant to Clause (d).
- (f) While conducting the seizure of the seeds pursuant to Clause (d), the concerned seed seller shall be notified in a format as set forth in Schedule-18 and this information shall have to be furnished to the Local Administration, Office, Regional Agricultural Directorate, Seed Sampler, Regional Seed Testing Laboratory and Member Secretary of the Board.
- (g) Information thereof shall have to be furnished to the seed seller, Local Administration, Regional Agricultural Directorate, District Agriculture Development Office, Seed Sampler, Regional Seed Testing Laboratory and Member Secretary of the Board regarding the seeds seized by furnishing notice as per Clause (f) by submitting it to the concerned Office in a format pursuant to Schedule-19 in the presence of Sampler.
- (h) The seeds seized as per Clause (d) shall have to be disposed off by the Office by pursuing the procedure as prescribed.

33. Functions, Duties and Powers of Seed Sampler:

The Functions, duties and powers of the Seed Sampler shall be as follows:

- (a) To observe whether tag and details thereof on the container of the seeds being kept for sale and distribution or being sold or distributed are proper or not
- (b) To monitor and inspect whether the seeds being sold are notified or not.
- (c) To check whether the seed entrepreneurs have license or not.
- (d) To inspect whether the sale and distribution of seeds are taking place pursuant to Sub-Section 13.2 of Section 13 of the Act.
- (e) The Crop Inspector shall have to be informed through expeditious medium if it is found that the seeds that have not been notified are sold and distributed by the seed entrepreneurs other than for the purpose of agricultural research or the seed business is carried out without obtaining the license, while conducting monitoring, inspection and checking of the seeds as per Clause (b) and(c).
- (f) To forward, after conducting inspection as per Clause (a), to the Central or the concerned Regional Seed Testing Laboratory by taking sample in order to determine/ ascertain the quality standard of seeds by pursuing the procedure as prescribed.
- (g) To file the case to the concerned case trying Officer in a format pursuant to the Schedule -20 by seeking advice from the Government Attorney of the concerned District if it is found that any function or activities are conducted against the Act and Rules or the quality standard of seeds is found unsuitable after testing or if the seeds seem to be inappropriate while conducting the inspection by the Seed Sampler.

34. Functions, Duties and Powers of Seed Analyst:

The functions, duties and power of Seed Analyst shall be as follows:

- (a) To provide the result to the concerned party in a format pursuant to

Schedule-14 by testing the samples of seeds by receiving the fees as approved by the Government of Nepal or the Board.

- (b) To forward to the Central Seed Testing Laboratory at least ten percent of the samples out of the samples received by the laboratory as prescribed.
- (c) To forward report by testing proficiency samples sent by the Central Seed Testing Laboratory.
- (d) To store the guard samples safely for at least up to a year following their test by retaining the quality standard of the seed.
- (e) To implement the suggestion and direction, regarding the testing of seeds, given by the Board and the Central Seed Testing Laboratory.

Chapter-8

Miscellaneous

35. May Perform Functions: Notwithstanding anything contained elsewhere in these Rules for the purpose of Quality Control nothing shall hinder the Technical Officers working at the Centre and Government Laboratories to conduct the crop inspection as Crop Inspector; to perform as Seed Sampler and to test seeds as the Seed Analyst.

36. Regarding Compensation:

- (1) The concerned party shall have to provide compensation to the farmer on the basis of evaluation/assessment and recommendation conducted by the Evaluation Committee, if anyone has sustained financial loss owing to the false information and the Quality Standard of the seeds sold or distributed by anyone.
- (2) There shall be an Evaluation Committee as follows in order to conduct assessment/evaluation of loss and damage pursuant to Sub-Rule (1):

- (a) Chief of the Centre - **Convener**
- (b) Senior Agricultural Officer of the Office - **Member**
- (c) Scientist of the Nepal Agricultural Research Council - **Member**
- (d) A person as nominated by the Board from among National Seed Company Limited or Seed Entrepreneurs' Association of Nepal
- **Member**
- (e) Concerned Village Development Committee/ Municipality or their representatives. - **Member**

37. Authority to hear Cases:

- (1) The concerned Head of the Office shall have the power to hear the cases under the Act and Rules.
- (2) The act of filing the cases shall be performed in a manner as prescribed in Schedule 20 and settlement of cases as prescribed in Schedule 21, respectively.
- (3) The cases that have been filed at the Regional Agricultural Directorate during the commencement of these Rules shall be transferred to District Agriculture Development Office of the same District to which it is related.

38. Provision relating to Appeal:

- (1) In case of dissatisfaction on the decision of case trying authority, an appeal may be furnished in a format pursuant to Schedule 22, before concerned Regional Agricultural Director within 35 days of the decision being made.
- (2) The case that has been filed pursuant Sub-Rule (1) shall have to be settled within 3 months from the date of filing of such appeal.
- (3) The proceedings on the appeal shall have to be furnished to the concerned party in a format pursuant to Schedule 23.

39. Powers to Make Directives: The Board may, subject to the Act and these Rules, make necessary Directives. Such Directives shall come into force only after the approval of the Government of Nepal.

40. Change and Alteration in Schedules: The Government of Nepal may upon publishing a notice in the Nepal Gazette make changes and alterations in Schedules as per necessity.

41. Repeal and Saving:

- (1) Seeds Rules, 2054 (1997) have been repealed.
- (2) Acts performed or actions taken under the Rules pursuant to Sub-Rule (1) shall be deemed to have been performed or undertaken under these Rules.

Schedule – 1

(Relating to Sub-Rule (2) of the Rule 11)

Section (a)

Application to be made for approval, release and registration of a new variety of Seeds

M/s. The Variety Approval, Release and Registration Sub-Committee

.....

Sub: - Let the variety of Seed be released

As, I/we have bred/selected a new variety described hereunder; I/We hereby make this application for the approval/release/registration of the described seeds of the varieties.

Proposed Name:

1. Background:
2. General Information:
 - 2.1 Common Name:
 - 2.2 Botanical Name:
 - 2.3 Real Name/ Symbolic Name used during test:
 - 2.4 Lineage Details:
 - 2.5 Pedigree (Purkha) (the varieties used as male and female pedigree used in reproduction/multiplication)¹
 - 2.6 Country of Origin:
 - 2.7 Material Source (Organization, farmer, Test Name of farmers Community and the year in which it was first brought into use etc.)

 - 2.8 Year and Place of testing of variety in Nepal:

Year	Test	Place	Source/References ²

2.9 Farmers Field Trial, Indicator of participatory test/trial and priority of the stakeholders: ³

Year	Test trial	Located	Main characteristics/traits of the Stakeholders ⁴				
			1	2	3	4	5

2.10 The overall priority of Stakeholders:

3. Short details/ summary of varietal characteristics/traits of the plants:

3.1 Agronomic Traits⁵

3.1.1 Height of the Plant (cm):

3.1.2 Duration from the day of sowing to flowering:

3.1.3 Duration from the day of sowing up to the ripening of the crop:

3.1.4 Yield (Kg/ Hectare)

3.1.5 Part of Yield (for e.g. number of tillers, number of seeds, weight of seeds etc.)

3.2 Adverse Condition for the Crop (explain):

3.2.1 Response to the Bio-adversity

(a) Insects/pests:

(b) Diseases:

(c) Weeds (if any):

3.2.2 Response to the Parasitic Adversity:

3.3 Attributes of part of the crop having economic importance: ⁶

3.3.1 Nutritional Quality Standard

3.3.2 Processing Quality Standard

3.3.3 Test of chemical reactions (quality of ripe, taste, smell/odor etc.)

3.3.4 Other special traits/attributes (if any)

3.4 Other Traits (falling, storage capacity, market potential etc.)

4. Morphological traits: (volume, shape, colour, etc.)

4.1 Special traits for differentiating the variety of any crop:

4.2 Molecular traits (if available)

5. Recommended domain:

5.1 Agro-ecological region/area (Terai, hill, mountain etc.)

5.2 Availability of irrigation water (irrigated, semi-irrigated, rain fed)

5.3 Time and condition for planting the crop (for e.g. Marshy Land, Steep Barren land)

5.4 Crop Rotation:

5.5 Production and management aspect (mention in detail if crop management of other variety of the same crop is different from the crop management of this crop)

5.6 Economic analyses:

5.7 Reason for the release:

6. Supply system of the seed:

S. N.	Type of Seed	Quantity available (Kg.)	Location of Availability	Concerned person/ organization
1.	Breeder Seed			
2.	Foundation Seed			
3.	Seeds of other standard			

Applicant's:

Signature:

Telephone No.

Name:

Fax. No. :

Designation:

E-mail:

Name of the Organization:

Website: (if required)

Explanations:

- ¹ Lineage details may not be applicable to the Farmer's Variety and the company may or may not disclose the lineage details of the Hybrid Variety.
- ² Include details of the experimental result at the end of this form and mention here only the number of the Schedule.
- ³ Stakeholders shall denote farmer, consumer, processing industry, trader, Seed Company, Agro-vets.

- ⁴ (1) Agronomic Data (2) capacity to bear adverse conditions (3) quality standard (4) economic importance (5) if any (explain if there is any) fall under the main traits of stakeholders interest. Finally enclose the details of test result and mention here only the numbers of the Schedule.
- ⁵ Such traits may vary in each species sub-species of the crop.
- ⁶ Economically important parts of the crop include grain/leave/root/ stem/ shoot tip/bulb/rhizome/corm/tuber/branch/fiber etc.

Section (b)

(Relating to Sub-Rule (2) of the Rule 11)

Application to be furnished for registration in National Crop Record
concerning Variety of Crop

M/s. The Variety Approval, Release and Registration Sub-Committee

.....

Sub: - Let the variety of Crop be registered

As, I/we have bred/selected seeds of new variety described hereunder; I/We hereby make this application requesting to get the described seeds of the Variety registered into National List of the Crop Variety.

Proposed Name:

1. Background:

2. General Information:

2.1 Common and Botanical Name:

2.2 Real Name/ Symbolic Name used during test:

2.3 Lineage Details:

2.4 Country of Origin:

2.5 Procedure adopted for the development of Technology.

2.6 Material Source (Organization, farmer, Community, test name and the year in which it was first brought into use)

2.7 Data/statistics of test of at least two seasons being framed and managed by the researcher or the data/statistics mentioned in paragraph 2.8 shall have to be submitted.

S. N.	Year	Test	Place	Source/References

2.8 Farmers Field Trial, participatory data /information (qualitative and quantitative) and data obtained from the priority of stakeholders: 1

S.N.	Year	Test trial	Location	Main traits preferred by the Stakeholders ²				
				1	2	3	4	5

2.9 The overall priority of Stakeholders:

3. Short description of varietal characteristics:

3.1 Agronomic Traits ³

3.1.1 Plant height (cm.):

- 3.1.2 Duration from the day of sowing to flowering:
- 3.1.3 Duration from the day of sowing to ripening of the crop:
- 3.1.4 Yield (kg/ Hectare)
- 3.1.5 Parts of the Yield (for e.g. number of tillers, number of seeds, weight of seed etc.)
- 3.2 Quality of economically important parts of the crop: ⁴
 - 3.2.1 Physical Traits/Attributes (size, shape, color etc.)
 - 3.2.2 Processing
 - 3.2.3 Test of chemical reactions (quality of ripening, taste, smell etc.)
 - 3.2.4 Other special traits/attributes (if any)
- 3.3 Other Traits (falling, storage capacity, market potential etc.)

4. Morphological traits (a separate page is to be used if necessary)

- 4.1 Special traits for differentiating the variety of any crop:
- 4.2 Molecular traits (if available)

5. Recommended domain:

- 5.1 Agro-ecological region (Terai, hill, mountain etc.)
- 5.2 Availability of water (irrigated, semi-irrigated, rain fed)
- 5.3 Time and condition for planting the crop. (For e.g. marshy land, sloppy barren land)
- 5.4 Production and management aspect (mention in detail if crop management of other variety of the same crop is different from crop management of this crop).
- 5.5 Reason for listing the variety of the crop in the National Record

Applicant's /Organization or Entity's

Signature:

Name:

Designation:

Name of the Organization:

Address for correspondence:

Telephone No. :

Fax. No. :

E-mail:

Website:

Explanations:

- ¹ Stakeholders shall denote farmer, consumer, processing industry, trader, Seed Company, Agro-vets.
- ² (1) Agronomic Data (2) capacity to bear adverse conditions (3) quality standard (4) economic importance (5) other (explain if any) falls under the main traits of stakeholders interest. Finally enclose the details of test result. Here, mention only the numbers of the Schedule.
- ³ Such traits may vary in each species, sub-species of the crop.
- ⁴ Economically important parts of the crop include grain/leave/root/stem/shoot tip/bulb/rhizome/corm/tuber/branch/fiber etc.

Section (c)

(Relating to Sub-Rule (1) of the Rule 12)

Application to be furnished by the Importer for registration of Seed to be imported from abroad

M/s. The Variety Approval, Release and Registration Sub-Committee

.....

Sub: - Let the variety be registered

This application has been furnished with request to get the variety registered and notified along with necessary details required as per the Rules, as I/we have to get such unnotified seeds notified for sale and distribution by importing it.

Since there has been the provision to obtain license/permit while importing or exporting the notified seeds as mentioned in Section 15 of the Act and as per the provision of Section 11 (b) un-notified seed is not allowed for sale and distribution except for the purpose of seed research.

Detail description of the seed desired to be registered and notified:

1. Crop
2. Botanical Name:
3. Common Name (Old Name):
4. Named Name:
5. Cross and Pedigree (Parent)¹:
6. Country of Origin:
7. Material Source (organization, farmer, Community, test name and the year in which it was first brought into use)
8. Test data/statistics of at least two seasons being framed and managed by the researcher or the data/statistics mentioned in paragraph 8.1 and 9 shall have to be submitted.

8.1 The Year and the place where the variety was tested in Nepal: ²

S. N.	Year	Test	Place	Source/References

9. Data (statistics)/information of participatory test conducted at the farmers' field (qualitative/quantitative) and data obtained from the priority of the stakeholders³:

S.N.	Year	Test trial	Location	Main characteristics/traits preferred by the Stakeholders ⁴				
				1	2	3	4	5

10. Agronomic Traits ⁵
 - 10.1 Plant Height (cm.):
 - 10.2 Duration from the day of sowing to flowering:
 - 10.3 Duration of ripening:
 - 10.4 Yield (kg/ ha)
 - 10.5 Part of Yield (number of tillers number of seeds, seed weight)
 - 10.6 Physical Traits/Attributes (size, shape, color etc.)
11. Morphological Traits:
12. Appropriate region on the basis of test data/statistics of having tested in geographical region:
13. Time of sowing the seed:
14. Reasons for registering the variety:
15. Distinctness:
16. Whether Terminator Technology is used or not:
17. Whether the seed is of genetically modified crop or not:
18. Sample of the seed to be submitted: ⁶

Applicant's/organization or Entity's:

Signature:

Name :

Designation:

Name of the Organization:

Address for correspondence:

Telephone No. :

Fax. No. :

E-mail:

Website

Explanations:

- ¹ Lineage details may not be applicable to the Farmer's Variety / the company may or may not disclose the lineage details of the Hybrid Variety.
- ² At the end of this form, include data/statistics of the result of experiment conducted in geographical regions for two seasons.
- ³ Stakeholders shall denote farmer, consumer, processing industry, trader, seed

company, agro-vets.

- ⁴ (1) Agronomic Data (2) capacity to bear adverse conditions (3) quality standard (4) economic importance (5) other, fall under the main traits of stakeholders interest. Finally enclose the details of test result. Here, mention only the numbers of the Schedule.
- ⁵ Such traits may vary in each species, sub-species of the crop.
- ⁶ A sample of the proposed variety shall have to be submitted to Variety Approval, Release and Registration Sub-Committee. The quantity of such sample shall have to be; 50 grams in case of crop having small grains, 500 grams in case of crop having medium grains, 1 kilogram in case of crop having large grains whereas for the hybrid seeds of vegetable crop; 20 grams in case of seed of small size and light weight (like seeds of cauliflower, cabbage, chilly, carrot, tomato, brinjal, cress, etc.), 200 grams in case of seeds of medium size (like seeds of radish, swiss chard, lady's finger, etc.), and 500 grams in case of large sized seeds (like seeds of Beans, long beans/cow peas, kidney beans, soybean, pea etc) and such sample have to be submitted.

Section (d)

(Relating to Sub-Rule (2) of the Rule 12)

Application to be furnished to maintain at the National Archive by registering the Variety

M/s. The Variety Approval, Release and Registration Sub-Committee

.....

Sub: - Let the variety be registered

This application has been furnished with request to get the variety registered and notified along with necessary details required as per the Rules, as it is required to notify by registering in the National Archive the native and local variety that has been produced within in Nepal.

Details of Seed desired to be registered and notified:

1. Crop:
2. Variety:
3. Place of Origin:
4. Productivity (kg/ha)
5. Appropriate region/area for the Farming/cultivation:
6. Reason for registering the Variety:
7. Time of sowing the seed:
8. Special traits of the Variety:

Applicant's/Organization or Entity's:

Signature:

Name, Surname:

Address:

Telephone No. :

Date:

Schedule - 2

(Relating to Sub-Rule (1) of the Rule 13)

**Matters to be specified/disclosed in the records while approving,
releasing and registering the Variety**

1. Type of Crop:-
2. Approved Name:-
3. Recommended area:-
4. Duration of 50% Flowering (in Days)
5. Duration of crop ripening/maturity (in days)
6. Yield potential (kilogram /hectare):-
7. Distinctness:-
8. Identification No. (Pedigree):-
9. Result of Farmers Field Trial (participatory data, information, stakeholders interest and other details as well, if any) :
10. Full name and address of breeder:
11. Date of approval, release and registration:-

12. Recommendation decision number:-

13. Certificate number:-

14. Date of certificate issuance:-

Record Keeper's

Signature:

Name, Surname:

Address:

Designation:

Date:

Certifying Officer's

Signature:

Name, Surname:

Address:

Designation:

Date:

Schedule - 3

(Relating to Sub-Rule (2) of the Rule 13)

Certificate of Variety Approval, Release and Registration

Variety Approval, Release and Registration Sub-Committee

M/s.

.....

Upon taking action on the application dated.....by you/that office, this certificate is hereby granted to you/that office, by registering the seeds mentioned below subject to the terms and restrictions as laid down in the Seeds Act, 2045 B.S. (1988) and the Seeds Rules, 2069 B.S. (2013 A.D.).

(1) Type of Crops:

- (2) Recommended Name:
- (3) Permitted area:
- (4) Date of coming into force:
- (5) Terms prescribed at time of approving:

Certifying Officer's

Signature:
Name, surname:
Designation:
Date:

Schedule – 4

(Relating to Sub-Rule (1) of the Rule 14)

Application to be made for the right of ownership of the Seeds

M/s. The Member Secretary,
Secretariat of the National Seed Board

.....

Subject: -

Dear Sir,

As I/we have bred/selected the seeds of new varieties as described below, I/we hereby request to obtain the right of ownership pursuant to Sub-section 5.6 of Section 5 of the Seeds Act, 2045 B.S. (1988 A.D.).

- (a) Type of Crop:
- (b) Variety:
- (c) Level:

Applicant's:

Signature
Name,
Surname:
Address:
Phone No. :
Date:

Schedule – 5

(Relating to Sub-Rule (2) of the Rule 14)

Certificate of Ownership of Seeds

Government of Nepal
Ministry of Agricultural Development
Secretariat of the National Seed Board

M/s.....
.....
.....

This certificate of ownership of seed is hereby issued to you pursuant to sub section 5.6 of Section 5 of the Seeds Act, 2045(1988) and Sub-Rule (2) of Rule 14 of the Seeds Rules 2069 B.S. (2013 A.D.), in respect of the seeds described below in accordance to the decision dated.....of the Board, as per the application submitted by you on date..... for a certificate of ownership of the seeds and the

details.

- (a) Type of Crop:
- (b) Variety:
- (c) Level:

Certificate Issuing Officer's:

Signature:

Name, Surname:

Designation:

Date:

Schedule - 6

(Relating to Sub-Rule (1) of the Rule 18)

Application to be made for export or import of Seeds

M/s. The Member Secretary,
Secretariat of the National Seed Board

.....

Subject:-.....

Dear Sir,

As I/We am/are having desire of carrying out the acts in accordance with the provisions of seed import/export and other provisions relating thereto contained in the Seeds Act, 2045(1988) and the Seeds Rules, 2069 B.S. (2013 A.D.), I/we hereby this application to obtain a permit to export/import the following Notified Seeds. The description of the seeds to be exported/imported is enclosed herewith. I/we hereby request to obtain the permit of export/import of the notified seeds pursuant to Section 15 of the Act.

(a) Applicant's:

1. Name, surname:
2. Permanent address:

3. Address for correspondence:
4. Telephone No. :

(b) Place where the Notified Seeds to be exported/Imported are stored:

(c) Of the Notified Seeds intended to be exported/imported.

1. Type of crop:
2. Variety:
3. Level:
4. Quantity:
5. Appropriate/suitable region for the seed to be imported:
6. Region for sale or distribution:
7. Date of Import/export.
8. Country and company or organization for import/export:
9. A certified copy of the notification of seeds.

While exporting/importing seeds, I/we shall provide samples in the quantities as determined by the Board.

Applicant's:

Signature:

Name, Surname:

Address:

Date:

Schedule - 7

(Relating to Sub-Rule (2) of the Rule 18)

Permit to Export or import of Notified Seeds

Government of Nepal

Ministry of Agricultural Development

Secretariat of the National Seed Board

M/s.....
.....
.....

Subject:-

Permit/License No. :-

As per the application made by you.....for a permit to export/import the Notified Seeds, and the description submitted by you, this permit is issued to export/import the Notified Seeds subject to the observance of the following terms and restrictions.

Terms and restrictions:

1. This permit shall have to be shown if the concerned authority demands.
2. This permit shall remain valid for a period of one year from the date of issuance.
3. At the time of inspection, the owner should allow the person from the Board to inspect the place where Notified Seeds are kept.
4. Acts and actions shall be performed subject to the Seeds Act, 2045 B.S. (1988 A.D.) and the Seeds Rules, 2069 B.S. (2013 A.D.)

Permit Issuing Officer's

Signature:

Name, surname:

Designation:

Date:

Schedule - 8

(Relating to Sub-Rule (3) of the Rule 18)

Details to be submitted while exporting or importing the Notified
Seeds

M/s. The Member Secretary,
Secretariat of the National Seed Board

.....

Subject:-

Dear Sir,

I/We request by making available the following details, as, I/we am/are about to import/export following Notified Seeds by consisting the certified documents with the description that my/our industry/business have been established for the purpose of importing or exporting the seeds pursuant to Sub-section 15.3 of the Seeds Act, 2045B.S.(1988 A.D.).

- (a) Type of crop:
- (b) Variety:
- (c) Level:
- (d) Quantity:
- (e) Area of sale and distribution:
- (f) Appropriate region for the seed:
- (g) A copy of certified document of seeds being notified
- (h) A copy of document certifying the description that the seeds industry being established for the purpose of importing or exporting.

Applicant's:-

Signature:

Name, surname

Address:

Telephone No. :

Date:

Schedule-9

(Relating to Sub-Rule (1) of the Rule 19)

Application to be made to conduct business relating to sell and distribution of
Seeds

Subject: Let the permit be granted

M/s Chief

District Agriculture Development Office

.....

As I/we am/are desirous to conduct business seed business from my/our shop/company having following details being subject to the Seeds Act, 2045 B.S. (1988), the Seeds Rules, 2069 B.S. (2013 A.D.); this application has been submitted enclosing thenumber of prescribed documents along with the details of infrastructure I/we have had in order to obtain license/permit thereof.

Details of the Applicant:

1. Name of person/company/organization/group:

Address:

Phone No. /Fax:

E-mail:

2. Shop Address:

(If different from above)

3. Seed storage or warehouses (godown):

4. Materials to be transacted other than the seed (if any):

(Pesticides, veterinary, medicines, fertilizers etc) should be mentioned.

5. Details of employees of the company

S.N.	Post	Number of employees	Academic Qualification	Seed production and Management (mobilization, test, storage and use) training
1				
2				
3				
4				
Total				

6. Construction of shop/storage

- Floor is of Concrete () yes or () no
- Mention if it is other
- Fence/wall is of concrete () yes or () no
- Mention if it is other
- Water () seepage or () not
- Repair/maintenance () can be done or () not
- Litter/garbage disposal system () proper or () not
- Ventilation system () proper or () not

7. Shop/Storage Management

- Record of Shop/Store (Import and sale and distribution) () maintained or () not
- Test of the seed () being conducted or () not
- Certification or Truthful Label () being Affixed or () not
- Necessary details thereto if affixed () present or () not
- Sold and distributed in a sealed condition along with proof of certification () present or () not
- If the seed entrepreneur is to affix Truthful Label for that purpose the logo

- there has been registered or not.
- Usage detail of the container or bag for keeping the seed
 - a.
 - b.
 - c.
 - Sanitary condition of the store proper or not
 - Seed Lot in the store to be made or not
 - Use of wooden plank on the floor present/exist or not
 - As per necessity the distance between the wall and pile of seed has been maintained or not
 - If maintained, what is the distance... .. cm.
 - Smokey pesticide used or not
 - If used whether it is safe to be used Safe or unsafe
 - To close window, door, ventilation by air sealing possible or not
 - What are the other things that have been kept at shop/store other than the seeds?
 - a. Fertilizer
 - b. Pesticides
 - c. Veterinary materials
 - d. Old seeds (if any, details should be submitted regarding the quantity)
 - e. whether the condition of the container having above mentioned matters/things proper or not
 - f. others
 - Whether the information to all the staffs regarding the seeds, pesticides and things kept at the shop and store have been furnished or not.
 - Whether the bio-safety rules in shop/store are abided or not
 - Whether the use of apron, mask, gloves etc. has been done while applying pesticides or while using the things used with pesticides takes place or not
 - Whether the change of clothes after the use of pesticides takes place or

not

- Whether the cleaning of hand/face with soap water takes place or not
- Whether broom or container or other necessary things to dispose and to clean spilled things are available or not
- Whether the requirement of sending the report of annual transaction to the National Seed Board within one month of the end of cropping season of each fiscal year and reporting the same to the concerned District Agriculture Development Office and Regional Seed Testing Laboratory has been fulfilled or not
- Whether the details demanded by concerned authority have been sent on time or not

Signature of the Applicant:

Name of the Applicant:

Designation: (if the applicant is Company and Association)

Citizenship No. and District

Phone No.

Date:

.....

For the Official Purpose:

Date of Application received:

Decision and the date of decision:

Date of providing information to the Seed Quality Control Centre:

Schedule-10

(Relating to Sub-Rule (2) of the Rule 19)

Permit/License relating to Sale and Distribution of Seeds

Government of Nepal
Ministry of Agricultural Development
Department of Agriculture
District Agriculture Development Office

.....

License/Permit

License/ Permit No. :

Date of Issue

As per the decision of this Office dated,M/s.
having the descriptions as follows has been granted license/permit to
conduct business/trade of seeds pursuant to Sub-Rule (2) of Rule 19 of the
Seeds Rules, 2069 B.S. (2013 A.D.).

Descriptions:

1. Proprietor's/ Manager's :

Name, Surname:

Permanent Address:

Current Address:

2. Address of Entrepreneur/Association/Organization/Company:

.....

Chief

District Agriculture Development Office

Government of Nepal
Ministry of Agricultural Development
Department of Agriculture
District Agriculture Development Office

.....

Details of renewal of the License/Permit

Permit/License No.

Date of Issue

Date of Renewal	Validity of Renewal		No. and Date of receipt/Voucher of paying the renewal fees	Signature of the Officer performing the renewal
	From	To		

Schedule-11

(Relating to Clause (a) of Sub-Rule (1) of the Rule 22)

Application to be made for the establishment and operation of Laboratory in the
Private Sector

**M/s Member Secretary
National Seed Board
HariharBhawan, Lalitpur.**

Subject:- Regarding the grant of permit/license for the operation of Laboratory

Dear Sir,

I/we would like to inform the description that I/we have the machinery, apparatus, chemicals, physical infrastructure and manpower as follows; as I/we am/are desirous to establish and operate seed laboratories at the private level pursuant to the Seeds Act, 2045 B.S. (1988 A.D.) and the Seeds Rules, 2069 B.S. (2013 A.D.). I/we are submitting this application to obtain the permit/license to establish and operate the laboratory subject to the terms mentioned in the Seeds Rules 2069 B.S. (2013 A.D.).

Applicant's

Signature:

Name, Surname:

Address:

Date:

Details of Machinery, Equipments, Chemicals, Physical Infrastructure and

Manpower:

S.N.	Particulars	Minimum Quantity	Stock Quantity
A	<p>Sample Mixing and Division</p> <p>1. Sleeve Triers of different shape.</p> <p>2. Seed Divider- Boerner or Gamet</p> <p>3. Seed Divider – soil or Riffle type</p> <p>4. Sample Pan (of different shapes)</p> <p>5. Top Loading Balance (Capacity up to 2 Kg, up to 1 Decimal place)</p>	<p>1 set</p> <p>1</p> <p>1</p> <p>As per the necessity</p> <p>1</p>	
B	<p>Purity test of the Seed</p> <p>1. Diaphanoscope</p> <p>2. Forcep, Spatula, Brush, Watch Glass</p> <p>3. Magnifier</p> <p>4. Stereo-Bionocular Microscope</p> <p>5. Sieve (consisting net of Different shapes)</p> <p>6. Aluminum trays.</p>	<p>1</p> <p>As per the necessity</p> <p>1</p> <p>1</p> <p>1 Set</p> <p>As per the necessity</p>	
C	<p>Germination test of the Seed</p> <p>1. Walk in Germinator or Seed germinator</p> <p>2. Thermometers</p> <p>3. Petri dish</p> <p>4. Refrigerator</p> <p>5. Plastic trays</p> <p>6. Germination and Filter papers</p> <p>7. Glass wares (Beaker, Measuring Cylinder, pipette, Conical Flask)</p> <p>8. Scalpel</p> <p>9. Chopping Board</p> <p>10. Hygrometer</p>	<p>1</p> <p>As per the necessity</p> <p>As per the necessity</p> <p>1</p> <p>As per the necessity</p> <p>As per the necessity</p> <p>As per the necessity</p> <p>1 Box</p> <p>1</p> <p>1</p>	
D	<p>Moisture test of the Seed</p> <p>1. Sieve Set (consisting the net of</p>		

	0.5, 1, 2, 4 mm) 2. Seed Grinder 3. Desiccator (along with the Silica Gel) 4. Aluminum Cans 5. Tong 6. Heatproof Hand Glove 7. Hot air oven (up to 300 D.C.) 8. Electronic Balance (up to 0.000 Gram)	1 Set 1 1 As per necessity 1 1 1 1	
E	Other Miscellaneous Apparatus 1. Calculator 2. Vaporization Unit or Euro guard 3. Wall Clock 4. Plastic Buckets 5. Computer and Printer 6. Book/Library 7. Apron 8. First Aid Kit 9. Fire Extinguisher	1 1 1 1 3 1 Set As per necessity 2 1 Set 1	
F	Lab Chemicals 1. Gibberellic Acid 2. Potassium Nitrate 3. Sodium hypochlorite 4. Sodium Hydroxide 5. Sulphuric Acid 6. Nitric Acid	As per necessity As per necessity As per necessity As per necessity As per necessity As per necessity	
G	Physical Infrastructure : Laboratory with following Sections 1. Sample collection and registration Room		

	2. Dry Room (Purity Test) 3. Wet Room (Germination Test) 4. Seed Testing Place 5. Technician's Room 6. Administrative Room 7. Sample Store		
H	Manpower 1. Seed Analyst (Officer Level) 2. Laboratory Assistant (Technician) 3. Office Assistant	1 1 1	

- The same Measuring Balance may be used for purity test up to prescribed 3 decimal places for the purpose of moisture test, but if the moisture test is not to be conducted the balance measuring up to 3 decimal places shall compulsorily be made available.
- The laboratory Assistant working in the laboratory should have passed at least the S.L.C. level.

Schedule-12

(Relating to Sub-Rule (2) of the Rule 22)

License/permit to be granted for the establishment and operation of laboratory to
private sector

M/s.
.....

Subject: - Regarding the grant of the License/Permit

Dear Sir,

Upon taking action on the application made to the Board by you/ that office/that organization seeking the grant of license/permit for the establishment and operation of laboratory in private sector; this license/permit has hereby been granted for the establishment and operation of seed laboratory in private sector being subject to the provisions of Sub section 9.4 of the Seeds Act, 2045 B.S. (1988 A.D.) and Rule 22 of the Seeds Rules, 2069(2013).

License/Permit Issuing Officer's:

Signature:

Name, Surname:

Designation: Member Secretary, National Seed Board

Date:

Government of Nepal
Ministry of Agricultural Development
Secretariat of the National Seed Board
Hariharbhawan, Lalitpur.
Details of renewal of the License/Permit

Permit/License No.:

Date of Issue:

Date of Renewal	Validity of Renewal		No. and Date of receipt/Voucher of paying the renewal fees	Signature of the Officer performing the renewal
	From	To		

Following terms shall have to be abided during the course of laboratory operation:

- (1) The Seed Analyst shall have to renew License to analyze the seed as per the Seeds Rules.
- (2) While inspection and monitoring of the laboratory is being conducted, the laboratory shall have to be complied with the machinery and equipment, manpower, and physical infrastructure in a condition as mentioned during the obtaining of the license/permit.
- (3) Central Seed Testing Laboratory shall have to be informed immediately in a situation of machinery and equipment have been damaged and the said machinery and equipment shall have to be repaired or new machinery and equipment has to be managed within 3 months in maximum from the date of furnishing notice in this manner.
- (4) The management of the manpower shall have to be done within 6 months in maximum by furnishing notice to the Central Seed Testing Laboratory, if there approaches a situation of alteration in manpower due to any reason.
- (5) If there is going to be alteration in machinery, equipment and manpower, the laboratory will not be allowed to conduct seed analysis without making proper arrangement of the machinery, equipment and manpower.
- (6) The advice/suggestions rendered by the Central Seed Testing Laboratory in the course of monitoring and inspection shall have to be complied with.

Schedule-13

(Relating to Sub-Rule (3) of the Rule 22)

Notice regarding cancellation of the Permit/License

M/s.

.....

Subject: Notice of license/permit being cancelled

Since the laboratory has been established and in operation in the private sector as per the permit/license granted on the date..... to you/ that Office/ that Organization from the National Seed Board, the details of license/permit obtained by you/that office/ that Organization been revoked to be effective from the date.....as per the decision of the National Seed Board is notified; while it is found that following conditions among the services and conditions as prescribed by the Seeds Act, 2045 and the Seeds Rules, 2069 have not been complied with.

The License /Permit cancelling Officer's:

Signature:

Name, Surname:

Designation: Member Secretary, National Seed Board

Date:

Services and Conditions that have not been complied with:

- 1.
- 2.
- 3.
- 4.

Schedule-14

(Relating to Clause (c) of the Rule 24, Clause (b) of the Rule 25, Clause (b) of the Rule 26, Clause (b) of the Rule 27, Clause (a) of the Rule 34)

Section (a)

Report of Complete Test

.....Laboratory

.....

Seed Analysis Report

Sample reception date:

Test No.

Date of beginning of the Test:

Level of the Seed:

Date of completion of the Test:

Quantity of Lot:

Year of production:

Mode of Test:

Sample

Temperature:

Crop:

Variety and Standard:

Lot No. :

Sample sender's Name:

Address:

Sample receiver's Name:

Address:

Date of receiving the

Seed Analysis %							
<i>Pure Seed</i>	<i>Other crop seed</i>	<i>Seed of the Weed</i>	<i>Inert matter</i>	<i>Moisture</i>	<i>Weight of 1000 grain (in Grams)</i>	<i>Germination</i>	<i>Remarks</i>
Other Crop Seed : in 1000 grams types /numbers:			Weed Seed : in 1000 Grams types/ numbers:			Seed of other variety : in 1000 grams types /numbers:	

Hard Seed:

Healthy Seed:

Deformed /Abnormal Seedlings:

Dead Seed:

Received Sample (Treated/ Untreated):

Procedure of Moisture test:

Remarks:

() pure seed	() unsuitable to be used for seed
() low germination percentage even if other quality standards of the seeds are fair for certification/truthful labeling.	() Variety of the sample does not match
() in order to maintain minimum standard of the seed it needs to be cleaned additionally owing to excessive presence of weed seed.	() inadequate seeds for complete test
() in order to maintain the minimum standard of the seed it needs to be cleaned additionally owing to excessive presence of inert matters.	() excessively affected by the insect
() in order to maintain minimum standard of the seed it needs to be dried additionally owing to the excessive presence of moisture.	() excessively infected by diseases

Note:

- 1) The results enclosed with this report are based on the Sample. Thus in practice the sample should represent the whole quantity of the seed. The Seed Analyst shall not be responsible thereto, if it is not so.
- 2) Even if the quality of the seed is satisfactory it depends on various environment and storage condition, fluctuation of moisture content that may take place in the seed, insects attack. Thus, to save the seeds from these conditions and environment rests on the responsibility of buyer and seller of the seeds. This result will not be valid for more than six months in any circumstances.

Reported by

Seed Analyst

Authorized Signature and Date

Section (b)
Germination Test Report

.....Laboratory

.....

Test No.	Name and Address of Sample sender	Crop/Variety / Level/ Lot No.	Date of Sample Reception	Duration of the Test	Type of seed testing/ temperature	Completion Date of the test	Production year	Analysis of the Germination Test (in Percentage)						Remarks / quantity of Lot
								Normal Seedlings	Hard Seed	Healthy Seed	Abnormal Seedlings	Dead Seed	Seed treatment	

Note:

- 1) The results enclosed with this report are based on the Sample. Thus in practice the sample should represent the whole quantity of the seed. The Seed Analyst shall not be responsible thereto, if it is not so.
- 2) Even if the quality of the seed is satisfactory it depends on various environment and storage condition, fluctuation on moisture content that may take place in the seed, insects attack. Thus, to save the seeds from these conditions and environment rests on the responsibility of buyer and seller of the seeds. This result will not be valid for more than six months in any circumstances.
- 3) It shall be mentioned in the remarks column with the indication of (0) mark, if germination percentage comes lower than the prescribed minimum standard for seed certification/truthful labeling.

Reported By

Seed Analyst

Authorized Signature and Date

Schedule-15

(Relating to Sub-Rule (4) of the Rule 30)

Application to be furnished to obtain the Permit/License relating to Crop
Inspection/ Seed Sampling/Seed Analysis

M/s. The Member Secretary,
Secretariat of the National Seed Board
Hariharbhawan, Lalitpur.....

Subject: - Let the permit/license be granted

Dear Sir,

I would like to inform that I have duly passed the examination of the subject conducted by National Seed Board on date..... This application has been furnished as being desirous to perform the duty of the..... post subject to the Seeds Act, 2045 B.S. (1988 A.D.), the Seeds Rules, 2069 B.S. (2013 A.D.). Receipt of prescribed fees paid and certified copies of other necessary documents have been enclosed with this application. Let the permit/license pursuant to Sub-section 16.6 of the Section 16 of the Act be granted.

Applicant's:

Signature:

Name, Surname:

Permanent Address:

Address for Correspondence:

Telephone No. :_

Schedule-16

(Relating to Sub-Rule (5) of the Rule 30)

License/Permit to be granted to the Crop Inspector / Seed Sampler / Seed Analyst
of the Private Sector

M/s.
.....

Subject: - Regarding License/Permit

Dear,

This license/permit has been granted, pursuant to Sub-section 16.6 of the Section 16 of the Seeds Act, 2045 B.S. (1988 A.D.), to you to perform the duty ofpost being subject to the service and conditions prescribed/stipulated by the Seeds Act, 2045 B.S. (1988 A.D.), the Seeds Rules, 2069 B.S. (2013 A.D.).

Permit/License issuing Officer's

Signature:

Name, Surname:

Designation:

Date:

Government of Nepal
Ministry of Agricultural Development
Secretariat of the National Seed Board
Hariharbhawan, Lalitpur.

Renewal details of the License/Permit of Crop Inspector, Seed Sampler and
Seed Analyst of the Private Sector

Permit/License No.:

Date of Issue:

Date of Renewal	Validity of Renewal		No. and Date of receipt/Voucher of paying the renewal fees	Signature of the Officer performing the renewal
	From	Up to		

Schedule-17

(Relating to Clause (d) of the Rule 32)

Inventory to be made for the seizure of Seeds

Subject: - Regarding Inventory

Seeds, as mentioned herein below, out of the seeds that being sold and distributed has been seized by certifying the description that s/he has violated/infringed the Section 11a/11b of the Seeds Act, 2045 B.S. (1988 A.D.), at the presence of Official representative of the of District Agriculture Development Office or Seed Sampler and two general public; as it was found to have been carrying out the sale distribution of seeds without obtaining the license/permit thereto/ sale distribution of unnotified seeds save for the purpose of agriculture research while conducting the inspection, pursuant to Clause (d) of Rule 32 of the Rules by being subject to the Seeds Act, 2045 B.S. (1988 A.D.), the Seeds Rules 2069 B.S. (2013 A.D.), of the place (shop/premises/warehouse (godown) and including other infrastructures) of M/s..... being used for selling and distributing seeds.

Type, Variety and Quantity of the seized seed:

S.No	Type of Seed	Variety	Lot No. or Identification No:	Quantity (in kg.)	Reason thereto for seizure

Presence:

M/s..... Signature:

M/s..... Signature:

M/s..... Signature:

..... Officer/Seed Sampler, District
Agriculture Development Office,

Signature:

Crop Inspector's:

Signature

Name, Surname:

Address:

Date:

Schedule-18

(Relating to Clause (f) of the Rule 32)
Notification regarding the seizure of Seeds

M/s.

.....

The description of seizure of seeds, as mentioned herein below, out of the seeds that are being sold and distributed have been notified by certifying the description that the violation/infringement of the Section 11a/11b of the Seeds Act, 2045 B.S. (1988 A.D.) has been committed by s/he, at the presence of Officer of District Agriculture Development Office / Seed Sampler and two general public; as it was found to have been carrying out the sale and distribution of seeds without obtaining the license/permit thereto/ sell distribution of unnotified seeds save for the purpose of agriculture investigation/research while performing the inspection of the place (shop/premises/warehouse (godown) and including other infrastructure) of M/s..... being used for selling and distributing seeds pursuant to Clause (b) of Rule 32 of the Rules by being subject to the Seeds Act, 2045 B.S. (1988 A.D.), the Seeds Rules 2069 B.S. (2013 A.D.),

Type, Variety and Quantity of the seized seed:

S.No	Type of Seed	Variety	Lot or Identification No.	Quantity (in kg.)	Reason thereto for seizure

Presence:

M/s..... Signature:

M/s..... Signature:

M/s..... Signature:..... Officer/Seed

Sampler of the District Agriculture Development Office.

Crop Inspector's:

Signature

Name, Surname:

Address:

Date:

Schedule-19

(Relating to Clause (g) of the Rule 32)

Receipt to be made during the submission of seized Seed

M/s.

.....

The description of submission of the seeds by duly conducting seizure is authenticated by certifying the description of the violation/infringement of the Section 11a/11b of the Seeds Act, 2045 B.S. (1988 A.D.) has been committed by s/he, at the presence of Officer M/s..... of District Agriculture Development Office and following two general public; as it found to have been carrying out the sale and distribution of seeds without obtaining the license/permit thereto/ sale distribution of unnotified seeds save for the purpose of agriculture research; whereas performing the inspection of the place (shop/premises/warehouse (godown) and including other infrastructure) of M/s..... being used for selling and distributing seeds pursuant to Clause (b) of Rule 32 of the Rules by being subject to the Seeds Act, 2045 B.S. (1988 A.D.), the Seeds Rules 2069 B.S. (2013 A.D.).

Type, Variety and Quantity of the seized seed:

S. No.	Type of Seeds	Variety	Lot or Identification No.	Quantity (in kg.)	Reason thereto for seizure

Presence:

M/s.....

M/s.....

Seed Sampler's

Signature:.....

Name:.....District Agriculture Development Office,

Designation:

Submitter's

Receiver's

Signature:.....

Signature:.....

Name, Surname:.....

Name, Surname:.....

Designation:.....

Designation:.....

Date:.....

Date:.....

Schedule-20

(Relating to Clause (g) of the Rule 32 and Sub-Rule (2) of the Rule 37)

Lodging of the case

M/s. Chief,
District Agriculture Development Office...

The case has been lodged pursuant to the Sub- section 21.2 of the Section 21 of the Seeds Act, 2045 B.S. (1988 A.D.), enclosing necessary evidences and documents by seeking advice of District Government Attorney M/s., while inspecting infrastructures relating to seed business/ seed lot/documents/license and other activitiesoperated/being operated by M/spursuant to the Seeds Act, 2045 B.S. (1988 A.D.), the Seeds Rules, 2069 B.S. (2013 A.D.); as from that association's/ his /her following activities found to have been repugnant to the Rule being violation to the Sectionof the Act the punishment as per the Sub-sectionof the Section 19 of the Act has been demanded for M/s you/that organization.

Mark (✓ sign) the infringing activities:

- (a) No label available on the container on which the seed was kept for sale and distribution.
- (b) The descriptions mentioned on the label are not according to the prescribed standard.
- (c) To have sold distributed unnotified seeds save for the purpose of agricultural research.
- (d) Not having license necessary for the sale and distribution of seeds.
- (e) Variety and types of seeds notified for sale and distribution in particular region by the breeder according to their suitability have been sold or caused to sell outside of that region.

- (f) To have operated the seed business without getting the permit/license for o crop inspection, seed analysis and laboratory operation.
- (g) If the quality of seed is found not being within the tolerance or not as prescribed or the quality has expired during laboratory test even if the details in the label and the description on the label affixed on the container keeping the seed are as prescribed.
- (h) Any other type of conduct to be amounted to have conducted any act against the Act and Rules.

.....

The documents and evidences enclosed:

- (a)number of Sample including lot number and container having sold distributed against the notice of restraint sell distribution or not having the label or not having details to be mentioned as prescribed, along with the container having kept the seed.
- (b)copies of documents relating to seed.
- (c)copies of the various Schedules relating to seizure of seed by certifying the description of having sold distributed un-notified seed save for the purpose of agricultural research or to have sold distributed the seed against the provision of Section 11 a and 11 b by not getting license .
- (d)copies of any type of bill, receipt or other documents to be certified the description of having/ cause to have sold distributed kind and variety of notified seed determined by the breeder to other region other than the region so determined.
- (e)Copy of the letter of having forwarded the seed to the concerned Regional Seed Testing Laboratory
- (f) Certified report of Quality Test of the Concerned Regional Seed Testing Laboratory.

(g)copies of documents that proves the conduction of activities against the Act and Rules.

(h) Description that proves the conduction of activities that violates the Act and Rules.

.....
.....
.....
.....

(i)
.....

Seed Sampler's:

Signature:.....

Name, Surname:.....

Post:.....,

District Agriculture Development Office,.....

Schedule-21

(Relating to Sub-Rule (2) of the Rule 37)

Proceedings and Disposal of the Case

M/s.

.....

The case had been lodged on datepursuant to the Sub-section 21.1 of the Section 21 of the Act by seeking advice of District Government Attorney M/s. as it is found to have been repugnant to the Rule being violation of the Section of the Act from the following activities while inspection being conducted by Seed Sampler M/s.....concerning infrastructures/seed lot/documents/license and other activities relating to seed business being operated by that Organization/you. In that case you/that organization were being demanded for punishment to be imposed as per the Sectionand while conducting study, investigation and inquiry of the evidences, test report and other necessary documents, you/that organization has been imposed punishment/acquitted(vindicated) by adjudging to impose punishment /not to impose punishment as per the Section.....of the Act., as from the.....

.....

.....activities of you/that organization have violated /not violated the Sectionof the Act., and the said activities being repugnant/not repugnant to the Rule.....of the Rules.

Of the Officer's proceeding and disposing the Case:

Signature:.....
 Name, Surname:
 Post: Chief, District Agriculture Development Office,
 Date:

Schedule-22

(Relating to Sub-Rule (1) of the Rule 38)

Appeal to the Case

M/s. Regional Agriculture Director

Regional Agricultural Directorate

An appeal has been filed pursuant to Sub-Rule (1) of the Rule 40 of the Seeds Rules, 2069 B.S. (2013 A.D.) being dissatisfied with the verdict/decision, to annul/quash the said verdict rendered on date by the Case Trying Authority, for the violation of the Sub-sectionof the Sectionof the Seeds Act, 2045 B.S. (1988 A.D.), on the case filed by the Seed Sampler M/s. for having violated the Sectionof the Seeds Act, 2045 B.S. (1988 A.D.) while making an inspection of infrastructure/seed lot/documents/ licenses relating to the seed business and other activities of me/my organization/ M/s..... Necessary evidences and documents have been enclosed here with.

Appellant's

Signature:

Name:

Post:

Date:

Documents enclosed/consisted:

.....
.....
.....
.....

Schedule-23

(Relating to Sub-Rule (3) of the Rule 38)

Proceeding on the Appeal

M/s.
.....

An order rendered to impose punishment/ to acquit/vindicate by adjudging punishment to be imposed/ not to be imposed pursuant to Sub-sectionof the Sectionof the Act, while conducting study, investigation and inquiry of the evidences, test report and other necessary documents concerning the appeal made to this Directorate to get quashed/annulled the verdict delivered from the District Agriculture Development Office on date..... for having violated the Sub-sectionof the Section of the Seeds Act, 2045 B.S. (1988 A.D.) by you/that organization, as from the.....
.....
.....
.....activities of you/that organization/ M/s..... have violated /not violated the Sectionof the Act., and the said function being repugnant/not repugnant to the Rule.....of the Rules.

Of the Officer's hearing an Appeal:

Signature:.....
Name, Surname:
Post: Regional Agriculture Director, Regional Agricultural Directorate,
Date: